



LITTLE VALLEY WHOLESALE NURSERY

The Rocky Mountain Standard™

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Senior Accountant

Location: Brighton, Colorado (On-site)

Company: Little Valley Wholesale Nursery

Salary: \$75,000–\$85,000 annually, depending on experience

About Little Valley Wholesale Nursery

Little Valley Wholesale Nursery is a family-owned wholesale nursery serving landscape professionals, garden centers, municipalities, and commercial customers throughout Colorado and the surrounding region. We take pride in producing and supplying high-quality plant material while building lasting relationships through exceptional service, reliability, and integrity. As our company continues to grow, we are seeking an experienced Senior Accountant to oversee our financial operations and help support sound business decisions.

Position Summary

The Senior Accountant will be responsible for managing the day-to-day accounting functions of the company, ensuring accurate financial reporting, maintaining compliance with accounting standards, and supporting management with financial analysis and reporting. This position is ideal for an experienced accounting professional who is comfortable working independently in a hands-on environment.

Responsibilities

- Manage the general ledger and ensure the accuracy of all financial records.
- Prepare monthly, quarterly, and annual financial statements.
- Process payroll accurately and on time, ensuring compliance with all federal, state, and local payroll tax regulations.
- Manage payroll tax filings, employee deductions, garnishments, benefits deductions, and year-end reporting, including W-2 preparation.
- Perform month-end and year-end closing activities.
- Reconcile bank accounts, balance sheet accounts, and general ledger accounts.
- Oversee accounts payable, accounts receivable, and fixed asset accounting.
- Prepare journal entries and maintain supporting documentation.
- Assist with budgeting, forecasting, and cash flow management.
- Coordinate annual financial audits and work with external CPA firms.

- Ensure compliance with GAAP and applicable federal, state, and local regulations.
- Analyze financial performance and provide recommendations to management for improving operational efficiency.
- Develop and maintain accounting procedures and internal controls.
- Prepare sales tax filings and assist with other required tax reporting.
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Qualifications

- Bachelor's degree in Accounting, Finance, or related field.
- Minimum of five years of progressive accounting experience, preferably in a senior accounting role.
- Strong knowledge of GAAP and financial reporting.
- Experience with accounting software.
- Advanced Microsoft Excel skills.
- Excellent analytical, organizational, and problem-solving abilities.
- Strong attention to detail and ability to meet deadlines.
- CPA designation is preferred but not required.

Benefits

- Competitive salary of **\$75,000–\$85,000** based on experience.
- Health, dental, and vision insurance.
- Paid time off and company holidays.
- Retirement savings plan.
- Stable, long-term employment with a growing Colorado company.

Screening Questions

To help identify qualified candidates, applicants will be asked the following:

1. Do you have a Bachelor's degree in Accounting or Finance?
2. How many years of full-cycle accounting experience do you have?
3. How many years have you worked as a Senior Accountant or in a comparable role?
4. Which accounting or ERP software have you used?

5. Have you managed month-end and year-end close independently?
6. Do you have experience preparing financial statements in accordance with GAAP?
7. Have you coordinated external audits or worked directly with CPA firms?
8. Are you able to work on-site in Brighton, Colorado?
9. What are your salary expectations?
10. When would you be available to start?

We are looking for a dependable, self-motivated accounting professional who enjoys taking ownership of the accounting function and contributing to the long-term success of the business.