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Job Posting

Retail Manager

Date Posted: January 12, 2024

Company: Harlequin's Gardens, Boulder, Colorado

Please Contact:

Sue Salinger

staff@harlequinsgardens.com

Compensation:

\$25/hour plus bonus, to start.

To Apply:

Please send a resume and a cover letter sharing why you think you're a good fit for the position at Harlequin's Gardens. Please indicate the position you are applying for in the email subject line. Send to:

staff@harlequinsgardens.com

Harlequin's Gardens is a small family-owned business entering its 32nd year specializing in plants that are natives, Colorado-adapted, water-wise, pollinator safe and supporting, organic veggie and herb starts, berries and fruit trees, and a wide selection of perennials and shrubs. We grow our plants organically and we are the preeminent sustainable gardening center on the Front Range. Harlequin's Gardens is exploring transitioning to a worker-owned cooperative in the coming years.

If you know of someone who may be interested, please share this with them. To become more familiar with our nursery, view our website: www.harlequinsgardens.com/career

RETAIL MANAGER – 2024 (and beyond!):

We are looking for a can-do person with a proactive attitude who loves plants and people and is confident that he or she can fulfill the following duties, as well as whatever is needed.

Retail Manager Duties Include: accounts payable, booking and scheduling seasonal classes, email correspondence, assistance with product ordering, POS (Square) inventory inputs, social media support, and training and supervision of seasonal sales staff.

Applicants Will Have: Excellent communication, organizational and computer skills, and a positive, pro-active approach to solving problems. We value prior retail management experience.

- 8 hours per day, 5 days a week, Tuesday – Saturday, beginning in January.
- \$25/hr plus bonus, to start.

Harlequin's Gardens is a seasonal nursery. Currently this is a 10 to 12-month position, January to November or December. We're hoping to grow to provide year-round employment for this position.

No toxic chemicals, great staff, respectful ecological environment.